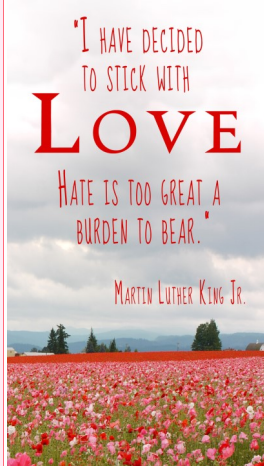


**FEBRUARY
2021
ISSUE**



From the Senior Manager, Joan Campbell, CPM



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Dear Residents,

Happy Valentines Day to everyone, I hope everyone has a very sweet month!

During these difficult and unusual times, I am very thankful for having a wonderful staff in our building. They have been working hard to keep everyone safe and making sure we continue to operate as best as can be expected. A special thanks goes out to Mimi for working so diligently on getting the COVID 19 vaccine to be administered onsite; helping our residents continue to stay safe during these difficult times; and the Team for working with the health department to administer the testing of the virus several weeks ago. All of our staff continues to go above and beyond to help out everyone here in our building, and I am very thankful to have them as part of our team. There is no other senior building in Baltimore that has worked as hard as we have to help out our residents, and I am proud of everyone! Let's hope things will get better in the very near future!

GUEST

For those new residents that are having guest visit, please remember that they are not allowed to use any of the common area without you present. Guests are also not allowed to remain in your apartment if you are leaving.

PACKAGES & PERSONAL ITEMS

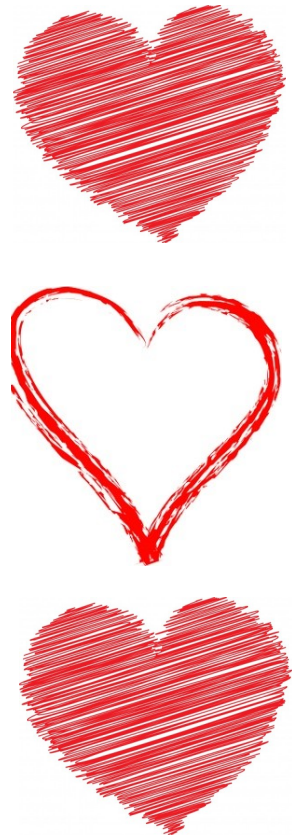
Please remember that we can not hold packages or personal items at the front desk. Please remind your family that you must be home if they will be dropping anything off for you.

COLD WEATHER

We have had a very cold winter so far. A few things to keep you warm would be; keep your blinds closed to keep the heat in; and layering your clothes. When going outside, remember to wear hat, scarf and gloves and thick socks to keep warm.

-Joan





Love doesn't make the world go round.
Love is what makes the ride worthwhile.
~ Franklin P. Jones



Maintenance News Jeffrey Knox, Supervisor

February is here and we're in the middle of winter. Issues with individual thermostats are being resolved as they arise. If you are having issues with your thermostat, please put in a work order at the Front Desk.

Ovens SHOULD NOT be used to heat your apartment. This is a fire risk and using them improperly can damage your oven components.

Please DO NOT put bulk trash items in the trash rooms. For those of you that may want to get rid of any unwanted items in your apartment, please contact maintenance for assistance.

We are working well with the new Contractor; Reed extermination. Remember, if you think you may have bed bugs, please contact the Compliance Office.

If you have a general pest control need, please contact the front desk to be added to the extermination list.



Jeffrey Knox

Resident Services, Mimi Kelly, Resident Services Coordinator

Covid-19 Vaccine Clinics

Our first vaccine clinic was Jan. 27th. The CVS staff was amazing. We are so fortunate that they came to us. Thank all of you who worked with us to get the forms filled out ahead of time. CVS appreciated how we were so prepared, with the forms & by copying all the medical cards. The chief pharmacist said she was very impressed and that she will try to arrange to have the same team back on site to give us the second dose. February 17 is the date for the second dose.

We are very fortunate that we did not have to wait months for the vaccine. Information for the next clinic will be published once confirmed with CVS.

A special thanks to Claudia Johnson and Sheila Alderman for their tireless work assisting me throughout the many hours in which the vaccine clinic took place.

At the end of a very long day, with the last 13 people in line patiently waiting to get their shots, the elevator door opened. There was a person who came upstairs to the clinic with their caregiver. There were only 13 vaccines left. 13 people, 13 vaccines. This resident's health is compromised. We had to say there were no vaccines available for this clinic.

I asked if there was anyone who would mind stepping out of line, after waiting a long time, to give up their vaccine to this person. Laponda Lewis graciously and selflessly gave up her spot and offered to wait for her first dose. The Residents family, Pharmacist and I want to thank Ms. Lewis for this kind and beautiful act. Thank you, Ms. Lewis. You will be the first in line to receive

2021 Renter's Tax Credit Refund

Applications or Renter's Tax Credit Refund have been in the mail. Eligible participants will need the following documents to file for a refund.

1. 2020 Award letter, 1099, W2, or Income Statement(s)
2. 2020 Lease Agreement
3. Social Security Card
4. Picture ID

Individuals who need assistance with completing their application can schedule an appointment with me in my office. Please make sure you give Jennifer adequate time to obtain requested copies of your paperwork or if you schedule an appointment with me, I will obtain the necessary papers from Jennifer on your behalf.

Social Security

You should have received a statement of 2020 income from Social Security last month. This statement is called a 1099. Also, you should receive a statement of your (2021) income. Please make sure you hold on to these statements because you will need it as proof of income for many future reasons.



Podiatrists/ Medical

Until Covid -19 is under control, podiatrists and other medical service providers will not be coming to our building. Please make an appointment with your Provider directly.

happy Valentine's day
Mimi

RSC UPCOMING EVENTS

2/2	Md. Food Bank Distribution	3:00 pm
	Mondays-Shoprite Order	2:00 pm
	Tuesdays-Walmart Trip	11:30 am
	Thursday-Shoprite Delivery	3:00 pm



MAP- Maryland Access Point

Last month I wrote about MAP. Many residents got back to me about how great a resource it is. www.MarylandAccessPoint.info or 1-844-627-5465. It is a one-stop-shop where you can work with a certified options counselor to learn about long term services and Medicaid and Medicare programs to access services and programs that support you or your loved ones. They will also guide you if you are applying for services and programs that support you. This includes applying for SNAP (Supplemental Nutrition Assistance Program). I can print these forms in my office and assist you with filling them out. This process requires an appointment because of the time it will take to fill it out.



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Fax: 410-644-4575

Website:

www.westminsterhouseapts.com

FEBRUARY'S BIRTHDAY CELEBRATION

*Joseph Webb
Roy Hairston
Freddie Glover
John Dungan
Robert Green
Ronald Krueger
Marcia Russell
Sharon Rice*

*Geraldine Bonner-Holley
Mary Gray
Larry Wilson
Rolf Engelhardt
Jeanette Glover
Charles Payne
Eldridge Branch
Dorothy Williams*



If your name is not listed above, please forgive us as we try to update our listing....we sincerely wish you have a very Happy Birthday. Also!!!, please advise us if you do not want your name included in future newsletters.

SICK AND SHUT-INS

Please make sure you appeal to these individuals. For we are all members of Westminster House and we are family.

Compassionate condolences are extended to all the family and friends of those we lost recently.

COMPLIANCE UPDATE, JENNIFER COCO

How long should you keep documents?

It's often confusing to know how long to keep documents and when it's safe to get rid of them. Some things you'll need to hold on to for your whole life and others for just a few months.

Store permanently: tax returns, major financial records

Your Lease, Housing Authority information and income statements (social security, veteran benefit statements, pension statements) should be kept in a separate folder or file. Additionally, it's a good idea to hold onto records of major financial events such as legal filings or inheritances.

Keep for 3-7 years: supporting tax documentation

Your tax returns are also important documents to keep as part of your financial history. Depending on your filing circumstances, the IRS may be able to ask you for supporting documentation for three to seven years after you file a return. Knowing that, a good rule of thumb is to save any document that verifies information on your tax return—including Forms W-2 and 1099, bank and brokerage statements, tuition payments and charitable donation receipts—for three to seven years.

Store for 1 year: regular statements, pay stubs

Keep either a digital or hard copy of the past year's-worth of your monthly bank and credit card statements. You should also hold on to pay stubs so that you can use them to verify the accuracy of your Form W-2 when tax season arrives.

Keep for 1 month: utility bills, deposit and withdrawal records

Your utility, cable and cell phone bills can be disposed of soon as you verify your payment was processed. You can also dispose of bank withdrawal and deposit slips after verifying them with your monthly statement.



We would like to welcome our newest residents to Westminster House:

Johannes Woldemariam Donna Webster
Odessa Woodland



-Jen Coco-