

**FEBRUARY
2023**

♥**HAPPY
Valentine's
DAY**♥

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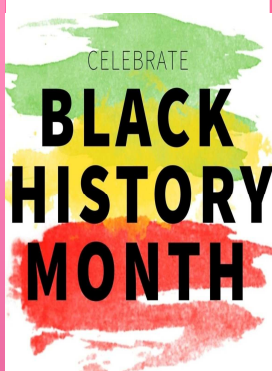
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Please see
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"THE VIEW FROM 524"



From the Senior Manager, Joan Campbell, CPM



Dear Residents,

It's Valentine's Day. There's no better time to reach out to the ones we care about. Wishing you a happy Valentine's Day. I hope everyone has a very sweet month!

LAUNDRY ROOM & CARTS

The Laundry Room is for resident use ONLY. Family members are not permitted to use the laundry room for personal use. Laundry Carts are not to be removed from the Laundry Room. If you use the carts, please put them back under the shelf. Please do not leave trash on the floor, and make sure the dryer is cleaned out for the next person to use. Please do not forget to remove the lint after your use the stackable dryers.

PACKAGES & PERSONAL ITEMS

Please remember that we can not hold packages or personal items at the front desk. Please remind your family that you must be home if they will be dropping anything off for you.

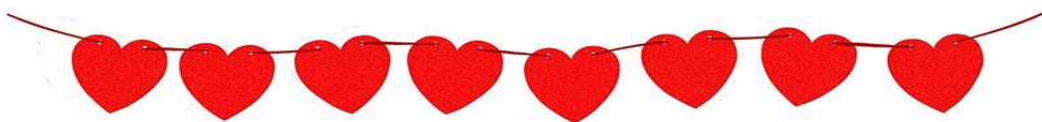
If you are processing a return, your package MUST be labeled and sealed before leaving at the front desk. The Front Desk is not responsible for sealing packages or applying mailing labels from vendors.

Large Packages or Furniture Deliveries need to be coordinated with the Front Desk PRIOR to delivery. There is not storage room for large boxes or furniture. We will help coordinate with the delivery driver to delivery directly to your apartment when available. Large packages MUST be picked up the same day as they are delivered, or they will be returned.

GUESTS without PROPER IDENTIFICATION

Please remember that if our guest does not have proper identification, residents MUST come to the lobby to pick up their guest, and escort them when they leave.

-Joan



BLACK HISTORY MONTH



Greenfield
Armstrong
Sojourner
Tuskegee
Mae Jemison
Terri Sewel
Protest

Abolitionist
Nelson Mandela
Jim Crow



Discrimination
Black Rights
Liberty
Nonviolence
Charles Drew
Rosa Parks
Social Justice

Maintenance News Jeffrey Knox, Supervisor

"History has shown us that courage can be contagious, and hope can take on a life of its own."

—MICHELLE OBAMA,
FIRST BLACK FIRST LADY
OF THE UNITED STATES

RD

happy
Valentine's
day

While maintenance is in your apartment for an inspection or work order, please refrain from smoking. If you are smoking while a team member is in your apartment; they will stop work, and return you when you no longer smoking. This is an employee health issue. Please be courteous to our team and refrain from smoking while we are in your apartment.

Please remember that you need to submit a work order to the front desk for

maintenance repairs. Maintenance will no longer take work orders from residents while in the hallways. Maintenance will not enter your apartment without the proper work order information.

Ovens **SHOULD NOT** be used to heat your apartment. This is a fire hazard and using them improperly can damage your oven components.

Please make sure your windows are closed when you leave your apartment, the cold

air could freeze the pipes.

If you need bulk removal of personal items, please contact Jeffrey for additional information. Please remember not to place large items in the trash chute. It is clogging up and causing issues.



- Jeffrey Knox



Resident Services, Lavelle Webb, Resident Services Coordinator

BUS TRIP

Our second bus trip for 2023 is scheduled for February 17th. We will be going to Arundel Mills Shopping Mall. The cost for the trip will be \$20.00 and will be on a First Pay, First Reserved Bases.



Social Security

You should have received a statement of 2022 income from Social Security last month. This statement is called a 1099. Also, you should receive a statement of your (2023) income. Please make sure you hold on to these statements because you will need it as proof of income for many future reasons.

EATING TOGETHER PROGRAM

We are beyond excited to learn that the Baltimore City Eating Together Program is coming back to in service meals.



In Person meals will begin on Monday February 6, 2023. Lunches will go back to the Monday– Thursday Schedule in the Community Room on the 18th Floor. Meals will ONLY be served 12:00 PM until 12:30 PM. The suggested donation remains \$1.25, but again, all donations are accepted.

TAX PREPARATION

Cash Campaign of Maryland will be at the Enoch Pratt Central Library again this year completing taxes. Please call 410-234-8008 M-F 9am-2pm to make an appointment.

2023 Renter's Tax Credit Refund

Applications for Renter's Tax Credit Refund should be in the mail (They will NOT be available until the end of February) Eligible participants will need the following documents to file for a refund.

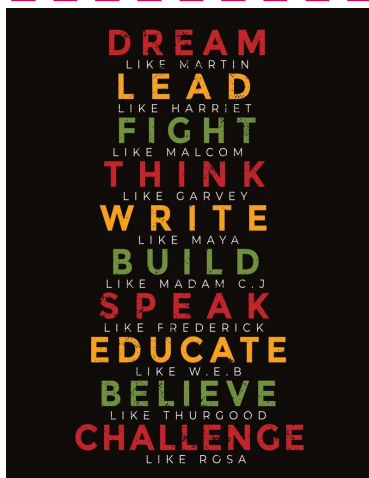
1. **2022** Award letter, 1099, W2, or Income Statement(s)
2. 2022 Lease Agreement (or ledger)
3. Social Security Card
4. Picture ID

Individuals who need assistance with completing their application can schedule an appointment with me in my office. Please make sure you give Jennifer adequate time to obtain requested copies of your paperwork or if you schedule an appointment with me, I will obtain the necessary papers from Jennifer on your behalf.



RSC UPCOMING

- 2/13 Md. Food Bank Distribution
- 2/17 Bus Trip: Arundel Mills
- Mondays-Shoprite Order
- Tuesdays-Walmart Trip 11:30 am
- Thursdays-Shoprite Delivery



The Black History Month 2023 theme is "Black Innovation," The month's events will celebrate and explore Black inventors, creators, and change agents and how they've changed the way we live through their contributions, from the traffic light to the cell phone. Most people have heard about famous inventions like the light bulb, the cotton gin, and the ironing board but there are countless others. Often overlooked, these creators and their inventions make our daily lives easier.



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(In Historic Mount Vernon)

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Fax: 410-644-4575

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www.westminsterhouseapts.com

FEBRUARY'S BIRTHDAY CELEBRATION

Joseph Webb
 Roy Hairston
 Freddie Glover
 Blanche McGill
 Robert Green
 Ronald Krueger
 Joyce June
 Warren Maith

Geraldine Bonner-Holley
 Mary Gray
 Larry Wilson
 Rolf Engelhardt
 Jeanette Glover
 Charles Payne
 Dorothy Williams
 Lisa Miller



If your name is not listed above, please forgive us as we try to update our listing....we sincerely wish you have a very Happy Birthday. Also!!!, please advise us if you do not want your name included in future newsletters.

Compassionate condolences are extended to all the family and friends of those we lost recently.

COMPLIANCE UPDATE, JENNIFER COCO

Rent Processing Errors

At this time, the only payment methods available are check or money order. We do not accept cash payments for any fees in the office. You may contact your bank to inquire about them mailing us payments

We continue to receive checks or money orders that are filled out incorrectly and would like to remind you that payments should **ALWAYS** be made payable to **WESTMINSTER DEVELOPMENT PARTNERS LP**.

You have the option to leave the pay to field blank, and we would be happy to stamp the check or money order for you.

When completing your check or money order, please make sure the following are correct **BEFORE** you put the check in the drop box: the date, **your apartment number**, and the dollar amount. If your apartment number is not written on your payment, it could possibly be misapplied to the wrong account. When you are writing a check, please make sure the dollar amount in the box matches the dollar amount written out.

We will continue to call if there is a problem with your payment.

Please stop by the Compliance Office if you have any questions.

Happy Valentine's Day!