APRIL 2024



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"THE VIEW FROM 524"

From the Senior Manager, Jennifer Coco, ARM, COS, BOS, TCS

Dear Residents,

As the vibrant colors of spring burst forth, we are so happy to welcome Spring! We enjoyed watching the blooming of the tulip trees in the square and are excited about brightening up the garden for the season. With warmest wishes for the hope-ful Spring season ahead.

COMPLIANCE OFFICE—WELCOME KIM

We are pleased to welcome a new addition to the Compliance Team. Kimberly White is joining us again. You may remember her if you were in the Compliance Office for your recertification in September and October. See page 4 for more information on Ms. Kim.

LOBBY AND GARDEN AREA REMINDERS

To help keep our lobby and library clean, along with our garden (when the warmer weather arrives), we do not allow food or drinks in that area. Please do not block the garden entrance with chairs or walkers. It is important to keep part of the walk way clear for residents and guests who are coming and going from the building. There is plenty of space on the catwalk. <u>Please also remember that there is NO SMOKING in the garden area or the front of the building.</u>

LAUNDRY CARTS

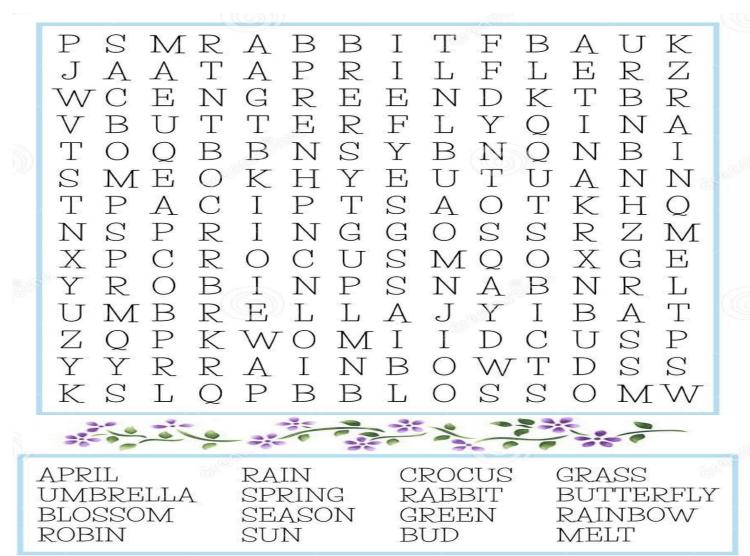
There are 3 carts in the laundry room for resident use. The carts should not be removed from the laundry room. Please do not store your clothes in them for long periods of time. These carts are for the use of everyone. Thank you for your cooperation and understanding.

OVERNIGHT PASS REMINDER

Please remember that the Policy for Overnight Guests is 10 Overnight Passes per Calendar Quarter. You must have your guest get an overnight pass at the Front Desk and you must be present with them when signing them in. Please explain to your guest that you are responsible for their actions while they are visiting the building. If your guest is staying past midnight, they should have an overnight pass. If you need an extension for any reason, it must be approved, in writing by Management.



Сосо



Maintenance News Jeffrey Knox, Supervisor

This is another reminder Please DO NOT put your hands, cane, feet, walker or wheelchairs in the elevator door to stop it once it begins to close. If you push the elevator up/down buttons and the doors do not stop, please wait for the next elevator. Please do not use your cane or other devises to push the elevator buttons.

Spring is here and Summer is right around the corner.

We are preplanning the transition for the Air Conditioning switch (Mid May) in-order to minimize your discomfort. Please remember, as always, to keep a fan available for the transition. We have already had a few unseasonably warm days. Thank you for your patience while we worked with the steam company during the weather transitions we have already had this season.

Please remember to call the Front Desk for work orders. Maintenance is not able to accept work orders when they are walking the hallway, or in the elevator.

> Thanks J.Knox





Resident Services, Lavelle Webb, Resident Services Coordinator

Walmart Bus Trips

Action and Maturing will begin a new Spring and Summer Schedule beginning April 1, 2024. Bus Trips to Walmart will be on a BI-Weekly basis. Trips will ONLY be held the 1st and 3rd Tuesday of Each month. Sign up is still required with Mr. Street.

FREE Chromebook Distribution

Baltimore City residents 18 years or older may qualify for one device per household. Households that participate in government assistance programs such as Meidcaid, SNAP, SSI, VA Pension . <u>Appointments</u> <u>are necessary. Additional</u> <u>information is available at</u> the Enoch Pratt Library.

RSC UPCOMING EVENTS

4/8 Md. Food Bank 10:00 am Distribution

Bi-Weekly Tuesdays-Walmart Trip Noon

Tuesday and Thursday Game Time in the Community Room 2-4 PM

LAW DAY FOR SENIORS

Senior Legal Services will be hosting a FREE LEGAL Day for seniors (60+)

Saturday April 13, 2024 NEW LOCATION Middle Branch Rec Center 201 Reedbird Avenue Baltimore, MD 21225

Registration Required 410-396-1322

Useful presentation topics: Scams Advanced Planning Guardianship Estates Landlord Tenant Eviction Prevention



2024 Renter's Tax Credit Refund

Applications for Renter's Tax Credit Refund should be in the mail (They will NOT be available until the end of February) Eligible participants will need the following documents to file for a refund.

- 1. <u>2023</u> Award letter, 1099, W2, or Income Statement(s)
- 2. 2023 Lease Agreement (or ledger)
- 3. Social Security Card
- 4. Picture ID

Individuals who need assistance with completing their application can schedule an appointment with me in my office after I return from leave.

The deadline to apply is not until September– you have time.

Lavelle



APRIL 2024



Westminster House Apartments 524 N. Charles Street Baltimore, Maryland 21201

Phone: 410-837-0180 Fax: 410-644-4575 Website: www.westminsterhouseapts.com

APRIL'S BIRTHDAY CELEBRATION

Anthony Armstrong Jacqueline Gomez Richard Stanley Regina Barksdale Jonathan Jones Abdulmatin Muntaqeen Syvonne Reese Melvin Joyner Roslyn Finnie Leroy Brunson Wallace Roberts Deborah Brown Lynell Powell Michael Epps Louis Hope Lawrence Russell Donae Jennings



If your name is not listed above, please forgive us as we try to update our listing....we sincerely wish you have a very Happy Birthday. Please advise us if you do not want your name included in future newsletters.

SICK AND SHUT INS

Please make sure you check in on these individuals. For we are all members of Westminster House and we are family.

COMPLIANCE UPDATE, KIMBERLY WHITE

Greetings to the residents of Westminster House Apts. My name is Kim White and I'm happy to be your new Compliance Specialist. I have an extensive background in Affordable Housing, functioning initially as a Compliance Specialist and then as Property Manager. I look forward to meeting and working with you all.

For now I am located in the spare office next to the Compliance Office.

Coco and I are hoping to move things around after training has settled and we will make sure everyone knows where to find us.

When you see me throughout the building, please take a moment to introduce yourselves and I'll be sure to do likewise. Take care!

Best Regards,

Kimberly "Kim" White

Compliance Specialist

